

## AMORA BILAL

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### EDUCATION

**University of Illinois, Urbana-Champaign**

May 20XX

*Bachelor of Science in Communication*

- Relevant Coursework: Public Speaking, Business: Proofread communication, communicate campaigns, and communicate public policy

**Lane Technical High School, Chicago, IL**

May 20XX

- Honor Roll: Fall and Spring 20XX, Fall and Spring 20XX

GPA: 3.86/4.00

### RELEVANT EXPERIENCE

**Marketing Manager, Green Pioneers Environmental Club**

August 20XX - May 20XX

*Lane Tech High School, Chicago, IL*

- Planned and executed eco-friendly campaigns and events, raising awareness about environmental issues among students
- Maintained the club's website, ensuring up-to-date information and resources were available to members and the public
- Designed promotional materials, such as animations, posters, and newsletters for enhancing engagement

**Volunteer, Public Library**

June 20XX - May 20XX

*Sulzer Regional Library, Chicago, IL*

- Supported library programs and events, such as storytime sessions and book clubs, contributing to community engagement
- Provided support with data entry, filing, and managing circulation records to maintain efficient library operations
- Created and set up displays and exhibits, making the library environment more educational

**After-School Tutor, Math and Science**

August 20XX - May 20XX

*Lane Tech High School, Chicago, IL*

- Provided one-on-one and group tutoring sessions, improving students' grades by an average of 25 percent
- Collaborated with teachers to align tutoring sessions with classroom instruction and curriculum objectives
- Conducted regular assessments to track student progress and adjust tutoring strategies accordingly

### SKILLS

- **Languages:** Arabic (intermediate), English (fluent)
- **Microsoft Office Suite:** Proficiency in Word, Excel, Outlook, Powerpoint
- **Social Media Marketing:** Experience with platforms such as Instagram, Facebook, and X (formerly known as Twitter)

